



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

2800 HOMESTEAD RD, PARK CITY, UT 84098

WWW.SBWRD.ORG

T 435-649-7993

F 435-649-8040

BOARD OF TRUSTEES MEETING

REVISED AGENDA

July 18, 2011
** District Office**
5:00 p.m.

- I. **CALL TO ORDER**
- II. **CONSENT AGENDA** – Approval of Board Meeting Minutes for June 20, 2011 Page 2 - 4
- III. **PUBLIC INPUT**
- IV. **SERVICE AWARDS – Gary Hill 20 years**
- V. **APPROVAL OF EXPENDITURES** - Bills in the Amount of \$1,030,652.32 Page 5 -10
- VI. **SUBDIVISION PROJECTS**
Olympic Parkway Pedestrian Underpass at SR-224 – Sewer Casing – 0 REs
Estimated LEA REs Year to Date: # Above Splitter 82.33; # ECWRF 69; # SCWRF 1.33; Total 152.66
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0 Page 11-13
- VII. **DISTRICT MANAGER**
 - A. Action Items
 - 1. Discussion and Consideration for Approval of Fund Reserves Policy Attch
 - 2. Discussion and Consideration for Approval of Capital Financing and Debt Management Policy Attch
 - 3. Authorize Certification of Delinquent Accounts to the Summit County Treasurer Attch
 - B. Discussion Items
 - 1. Presentation Update on Jeremy Ranch Pump Station Project
 - 2. Presentation Update on Replacement of Power Conductors and Associated Equipment at ECWRF
 - C. Information Items
 - 1. Financial Statement Page 14-28
 - 2. Impact Fee Report Page 29
- VIII. **OTHER BUSINESS**
- IX. **ADJOURN**

If you are planning to attend this public meeting and, due to a disability, require reasonable accommodation in understanding, participating in or attending the meeting, please notify the District twenty-four or more hours in advance of the meeting, and we will try to provide whatever assistance may be required.

MINUTES OF BOARD OF TRUSTEES MEETING

June 20, 2011
** District Office**
5:00 p.m.

I. CALL TO ORDER

The June 20, 2011, Board of Trustees Meeting was called to order by Chair Jan Wilking. Other Board members in attendance were Doug Rosecrans, Mary Ann Pack, and Dana Williams. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Larry Smith, Bryan Atwood, Debra Jensen-Sparks, David Actor, Kevin Berkley, Dustin Walton and Kim Dudley. Also in attendance were Gerald Kinghorn, Parsons, Kinghorn, Harris, Craig Ashcroft, Carollo Engineering and Carolyn Hoffman, Osborne, Robbins and Buhler.

II. CONSENT AGENDA - Approval of Board Meeting Minutes for May 16, 2011

Ms. Pack made the motion to approve the Consent Agenda, Mr. Rosecrans seconded and the motion carried with Mr. Wilking, Ms. Pack, Mr. Rosecrans, and Mr. Williams voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. SERVICE AWARDS – Dustin Walton 5 years Bryan Atwood 10 years Kathy Nelson 15 years

Mr. Wilking presented Mr. Walton with an award for 5 years of service. Mr. Boyle commented that he was amazed that it has already been 5 years. He said Mr. Walton has already completed several of the State Certifications and is very dedicated to his work. He stated that Mr. Walton was a real asset and he was glad that he is part of the Treatment team.

Mr. Wilking then presented Mr. Atwood with his award of 10 years of service. Mr. Luers said that when Mr. Atwood was hired, the Board asked the District to write and implement consistent standards for developers. He stated that he has succeeded in implementing these policies and in doing so, we no longer receive complaints from developers. Mr. Luers thanked Mr. Atwood for his 10 years of service at the District.

Mr. Atwood told the Board that Ms. Nelson was not able to attend the Board meeting. Mr. Wilking wanted to wish Ms. Nelson the best and thank her for 15 years of service.

V. APPROVAL OF EXPENDITURES - Bills in the Amount of \$927,679.89

Mr. Williams made the motion to approve the Expenditures, Mr. Rosecrans seconded and the motion carried with Mr. Wilking, Ms. Pack, Mr. Rosecrans, and Mr. Williams voting in the affirmative.

VI. SUBDIVISION PROJECTS

- A. 3rd Street Sewer Re-route – 0 REs
- B. The Canyons Golf Course Hole 15 – 0 REs
- C. The Canyons Golf Course Hole 16 – 1 RE

Estimated LEA REs Year to Date: # Above Splitter 82.33; # ECWRF 68; # SCWRF 1.33; Total 151.66
Proposed this Meeting: # Above Splitter 0; # ECWRF 1; # SCWRF 0; Total 1

The applicant is wanting to use the unimproved 3rd Street Right-of-way to access a future garage addition to 263 Park Avenue. Within this right-of-way is an existing 8" public wastewater line that serves several neighboring lots. The proposed driveway will require the grade in the right-of-way to be lowered. Consequently, the sewer line will also need to be lowered.

The applicant is proposing to replace the existing 8" PVC main line pipe with curvilinear 8" HDPE

pipe. The HDPE pipe will have several bends in it, which will provide the necessary separation from the 3rd Street Stairs and also provide the 5' of ground cover that is required. Staff recommends approval.

The Canyons Golf Course Hole 15 has been delayed. The project will be re-presented at a later Board Meeting.

The Canyons is planning to begin construction on Holes 13-16 of the proposed golf course this summer. Hole 16 is located in an area where the wastewater line will be needed for future development of the Lower Village area. Therefore, the golf course developer has filed a Line Extension Agreement to have the wastewater line installed prior to construction of the golf course. The wastewater main line that will be installed across Hole 16 will serve the existing 7-Eleven Store as well as future development that will be located along Canyons Resort Drive. The parcel that the 7-Eleven sits on is landlocked by another parcel. Therefore, the developer is requesting that SBWRD grant a variance to the Mandatory Connection Policy, which will allow a private lateral to cross an adjacent property if an easement is granted. Staff recommends approval.

Mr. Williams made the motion to approve the Subdivision Projects VI.A and VI.C with the variance on VII.B.5, Ms. Pack seconded and the motion carried with Mr. Wilking, Ms. Pack, Mr. Rosecrans, and Mr. Williams voting in the affirmative.

VII. DISTRICT MANAGER

A. Discussion Items – Presentation on Capital Projects and Financial Planning – Mr. Luers, Mr. Robinson, Mr. Atwood and Mr. Boyle presented the Board a detailed presentation on the Capital Projects and Financial Planning including an update of current Capital Projects, (Maintenance Building Project and the Jeremy Ranch Lift Station) and a new capital project, electrical and capacity issue at ECWRF. He also discussed the proposed capital projects for the next four years, proposed user fee rates and presented draft financial policies and cumulative financial impacts and financial planning for the next four years. Mr. Luers addressed the Board regarding the draft financial policies for the Fund Reserves Policy and the Capital Financing and Debt Management Policy. He asked the Board to review the draft policies and said he would have the final financial policies presented at the next Board meeting. Mr. Luers requested the approval of VII.B.1, VII.B.2 and VII.B.3 and asked to delay the construction of the Maintenance Building Project until 2012.

B. Action Items

1. Approve funds for the Replacement of Power Conductors and Associated Equipment at the ECWRF
2. Approve Revised Scope of Work and Project Budget for the Jeremy Ranch Pump Station
3. Approve \$313,000 for Engineering Services for the ECWRF Project

Mr. Williams made the motion to approve District Manager Action Items VII.B.1, VII.B.2 and VII.B.3, Ms. Pack seconded and motion carried with Mr. Wilking, Ms. Pack, Mr. Rosecrans, and Mr. Williams voting in the affirmative.

4. Approve revised Agreement with Weber Basin Water – Mr. Luers reviewed with the Board the revised Agreement with Weber Basin Water. He asked them to approve the revised agreement and told them he would get it to all the other entities for their approval.

Ms. Pack made the motion to approve the revised Agreement with Weber Basin Water, Mr. Williams

seconded and motion carried with Mr. Wilking, Ms. Pack, Mr. Rosecrans, and Mr. Williams voting in the affirmative.

5. Request for Variance to Mandatory Connection Policy – 1815 Canyons Resort Drive – Mr. Luers told the Board the Request for Variance to Mandatory Connection Policy was approved with the Subdivision Project VI.C.

6. 2010 Comprehensive Annual Financial Report – Ms. Hoffman, Osborne, Robbins and Buhler presented the Board with the 2010 Comprehensive Annual Financial Report. She said this was the 4th year she has had the pleasure of working with the District and appreciated working with Ms. Jensen-Sparks and the staff at the District. The reports are very similar to last year. Ms. Hoffman said that they were required to do a single audit due to having expenditures of Federal awards in excess of \$500,000. She said that nothing major was found. Staff recommends that the Board Accept the 2010 Comprehensive Annual Financial Report and authorize the report to be submitted to the State Auditor's Office.

Mr. Rosecrans made the motion to Accept the 2010 Comprehensive Annual Financial Report and authorize the Report be submitted to the State Auditor's Office, Mr. Williams seconded and the motion carried with Mr. Wilking, Ms. Pack, Mr. Rosecrans, and Mr. Williams voting in the affirmative.

7. Authorize Certification of Impact Fees Report to be Sent to the State Auditor's Office

Mr. Williams made the motion to Authorize the Certification of Impact Fees Report be submitted to the State Auditor's Office, Mr. Rosecrans seconded and the motion carried with Mr. Wilking, Ms. Pack, Mr. Rosecrans, and Mr. Williams voting in the affirmative.

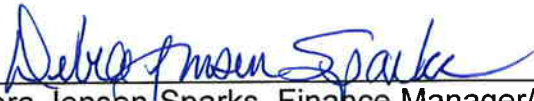
- C. Information Items
 - 1. Financial Statement
 - 2. Impact Fee Report

VIII. OTHER BUSINESS

IX. ADJOURN

Ms. Pack made the motion to Adjourn, Mr. Rosecrans seconded and the motion carried with Mr. Wilking, Mr. Rosecrans, Mr. Pick, and Mr. Williams voting in the affirmative.

Jan Wilking, Chairman


Debra Jensen-Sparks, Finance Manager/Clerk



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T 435-649-7993

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JULY 18, 2011

Date	Description	Check #	Payroll Related	Accounts Payable	Total
					0.00
06/17	P/R CHECKS	68342-68345	2,994.26		2,994.26
06/17	DIRECT DEPOSIT	5838-5874	60,852.04		60,852.04
06/17	PAYROLL TRANSMITTALS	68346-68347	34,624.32		34,624.32
06/17	FEDERAL & MC W/H PR #12		10,239.63		10,239.63
06/17	STATE W/H MAY		7,230.89		7,230.89
06/29	A/P CHECK ON DEMAND	68348-68356		925.36	925.36
06/30	A/P CHECKS	68357-68399		124,203.57	124,203.57
06/30	VOID	68353		0.00	0.00
06/30	VOID	68400		0.00	0.00
06/30	A/P CHECK	68401		34.22	34.22
07/05	P/R CHECKS	68402-68405	71,534.68		71,534.68
07/05	DIRECT DEPOSIT	5875-5911	3,658.04		3,658.04
07/05	PAYROLL TRANSMITTALS	68406-68407	27,425.08		27,425.08
07/05	FEDERAL & MC W/H PR #13		13,309.37		13,309.37
07/18	A/P CHECKS	68408-68474		673,620.86	673,620.86
					0.00
					0.00
	TOTAL		231,868.31	798,784.01	1,030,652.32

GL Period	Check Issue Date	Check Number	Payee	Description	GL Account	Amount	Void Manual
06/11	06/30/2011	68357	AFLAC	SUPPLEMENTAL INSURANCE-JUN	222800	.00	V
06/11	06/30/2011	68358	ALSCO-AMERICAN LINEN	UNIFORM SHIRTS-C MEDLER	431350	150.66	
06/11	06/30/2011	68359	ANSERFONE	ON CALL DISPATCH SERVICE	44-3000	35.00	
06/11	06/30/2011	68360	BURT BROTHERS TIRE & SERVICE	AIR COMPRESSOR TIRE	422550	148.99	
06/11	06/30/2011	68361	CAROLLO ENGINEERS	EC & SC EXPANSION DESIGN	908308	10,800.00	
06/11	06/30/2011	68362	CATE EQUIPMENT	COMPRESSOR SERVICE	432550	8,711.52	
06/11	06/30/2011	68363	CDW GOVERNMENT INC	BATTERY BACKUPS	412500	112.28	
06/11	06/30/2011	68364	CHEMTECH	NUTRIENT ANALYSIS	433000	604.00	
06/11	06/30/2011	68365	CONCENTRA MEDICAL CENTERS	RESPIRATOR USE EXAM/D GINES	424500	73.00	
06/11	06/30/2011	68366	CONNEY SAFETY	HARD HATS	414500	116.55	
06/11	06/30/2011	68367	CRANDALL FORD MERCURY	TV/V-25 SERVICE	422000	41.98	
06/11	06/30/2011	68368	CUMMINGS ROCKY MOUNTAIN LLC	GENERATOR BATTERIES/PROMONTORY 1	422719	218.40	
06/11	06/30/2011	68369	D & L FOUNDRY & SUPPLY	MH RINGS	422650	2,250.00	
06/11	06/30/2011	68370	DAVID ACTOR	REIMB ASSE SAFETY CONF-D ACTOR	412300	1,008.09	
06/11	06/30/2011	68371	E T TECHNOLOGIES INC	SOLIDS DISPOSAL	464410	3,859.45	
06/11	06/30/2011	68372	GENEVA ROCK PRODUCTS	MH ADJUSTMENT CONCRETE	422650	1,291.00	
06/11	06/30/2011	68373	GRAINGER	LIMIT SWITH V-40	727100	270.46	
06/11	06/30/2011	68374	GUARDIAN INSURANCE	LIFE, LTD, STD JULY	222510	3,785.97	
06/11	06/30/2011	68375	ID ELECTRIC CO	CHECK WIRE IN J BOX	432550	380.00	
06/11	06/30/2011	68376	IDEXX DISTRIBUTION INC	COLILERTS FOR E-COLI	442400	1,411.47	
06/11	06/30/2011	68377	INDUSTRIAL SUPPLY CO	MIRROR	422500	67.84	
06/11	06/30/2011	68378	KIMBERLY DUDLEY	REIMB TRAVEL EXP/K DUDLEY	402300	30.03	
06/11	06/30/2011	68379	LOWRY DOORS	SPRING EC TRAINING BLDG	432650	439.00	
06/11	06/30/2011	68380	MITCHELL LEWIS & STAVER CO	SCPS PUMP PARTS	422717	567.16	
06/11	06/30/2011	68381	MONA COTTER	REIMB/HANGING BASKETS-ADMIN	402600	47.96	
06/11	06/30/2011	68382	NATIONWIDE DRAFTING & OFFICE	MAGENTA & CYAN TONERS	412400	607.96	
06/11	06/30/2011	68383	NEXUS IT CONSULTANTS	WEBSITE HOSTING	403000	127.50	
06/11	06/30/2011	68384	PARK RECORD	AGENDA	402200	79.22	
06/11	06/30/2011	68385	QUESTAR GAS	CURRENT BILLING-5522020000	442700	2,800.80	
06/11	06/30/2011	68386	QUINN FLAGS	UT STATE FLAGS	442400	205.56	
06/11	06/30/2011	68387	QWEST	CURRENT 0-435-111-6273-918M	422711	568.22	
06/11	06/30/2011	68388	ROCKY MOUNTAIN POWER	CURRENT BILLING #35280036-0013	462700	29,889.41	
06/11	06/30/2011	68389	SAFETY SUPPLY & SIGN CO	STROBE LIGHTS/FLASHER LIGHTS	422000	201.84	
06/11	06/30/2011	68390	SKM INC	PLC PROGRAMMING	432550	1,437.81	
06/11	06/30/2011	68391	SMALLEY & COMPANY	SIKA FLEX SEALANT	422650	764.16	
06/11	06/30/2011	68392	SUNRISE ENVIRONMENTAL SCIENTIF	HAND/TOOL CLEANING WIPES	424500	311.40	
06/11	06/30/2011	68393	SWCA ENVIRONMENTAL CONSULTA	319 FUNDS	438355	424.50	
06/11	06/30/2011	68394	UT LOCAL GOVERNMENTS TRUST	WORKERS COMPENSATION - JUN	461330	2,160.85	
06/11	06/30/2011	68395	UTAH COMMUNICATIONS AGENCY N	RADIO SERVICE/800 MHZ	41-2700	325.50	
06/11	06/30/2011	68396	UTAH RETIREMENT SYSTEMS-PEHP	HEALTH INS PREMIUM -JUNE #1005	222100	43,409.74	
06/11	06/30/2011	68397	WAL-MART COMMUNITY BRC	GEAR BAGS	442400	409.66	
06/11	06/30/2011	68398	WASATCH STEEL	MISC ROUND STOCK STEEL	422500	58.63	
06/11	06/30/2011	68399	WAYNE FARR	READ SUMMIT WATER METERS	403000	4,000.00	
06/11	06/30/2011	68401	JANE LASER	REFUND USER FEES ACCT #1225	373730	34.22	
07/11	07/18/2011	68408	ACTION PRINTING AND DESIGN	SCWRF MANIFEST	442400	305.25	
07/11	07/18/2011	68409	AFLAC	SUPPLEMENTAL INSURANCE-JUN	222800	414.50	
07/11	07/18/2011	68410	AG TRUCK	TRUCK MOUNTED SERVICE CRANE	428201	24,783.00	
07/11	07/18/2011	68411	ALL WEST COMMUNICATIONS	PROMONTORY PUMP TELEPHONES	422720	188.11	
07/11	07/18/2011	68412	ALLIED WASTE SERVICES #864	WASTE SERVICES-SILVERCREEK	443000	1,140.66	
07/11	07/18/2011	68413	ASPEN LAWN CARE & LANDSCAPE IN	LAWN CARE	43-2600	610.00	
07/11	07/18/2011	68414	BELL JANITORIAL SUPPLY LC	CHIME BOWL ACID	412400	225.33	
07/11	07/18/2011	68415	BLUE STAKES OF UT	BLUE STAKES NOTIFICATIONS	422900	695.89	
07/11	07/18/2011	68416	BURT BROTHERS TIRE & SERVICE	V-31 FLAT REPAIR	412000	17.84	
07/11	07/18/2011	68417	CANON BUSINESS SOLUTIONS	QUARTERLY MAINTENANCE CONTRACT	402550	640.90	
07/11	07/18/2011	68418	CASELLE INC	3RD QTR SUPPORT	403000	2,375.00	

GL Period	Check Issue Date	Check Number	Payee	Description	GL Account	Amount	Void Manual
07/11	07/18/2011	68419	CDW GOVERNMENT INC	SCADA UPGRADE	907404	1,586.55	
07/11	07/18/2011	68420	CHEMTECH	PERMIT ANALYSIS	453000	516.00	
07/11	07/18/2011	68421	CRANDALL FORD MERCURY	V-24 INSPECTION	412000	17.00	
07/11	07/18/2011	68422	CRANDALL'S CRUSHING CORP	PIPELINE REPAIR GRAVEL	422650	135.90	
07/11	07/18/2011	68423	CUES	SHIPPING EXPENSE/TV CAMERA	422550	4,199.33	
07/11	07/18/2011	68424	CUMMINGS ROCKY MOUNTAIN LLC	PROMONTORY 5 GENERATOR REPAIR	422722	751.02	
07/11	07/18/2011	68425	DIAMOND RENTAL	MINI-EXCAVATOR RENTAL	422560	303.31	
07/11	07/18/2011	68426	DUSTIN WALTON	REIMB EXP/JUN/D WALTON	463000	75.07	
07/11	07/18/2011	68427	E T TECHNOLOGIES INC	SOLIDS DISPOSAL	464410	3,601.17	
07/11	07/18/2011	68428	ELECTRICAL RELIABILITY SERVICES I	ELECTRICAL PROJECT	438360	1,012.50	
07/11	07/18/2011	68429	ELECTRICAL WHOLESALE SUPPLY	ELECTRICAL TAPE/MARKERS/WIRE	422550	151.23	
07/11	07/18/2011	68430	EVCO HOUSE OF HOSE	PICK SET	422500	1,917.92	
07/11	07/18/2011	68431	FASTENAL COMPANY	STEP DOWN BUTT SPLICE	717100	62.04	
07/11	07/18/2011	68432	FERGUSON ENTERPRISES, INC	HVAC 1 1/4 NIPPLES	442550	26.32	
07/11	07/18/2011	68433	FUELMAN FLEET CARD	GGASCARD - BILL GROUP #220167	422310	3,429.25	
07/11	07/18/2011	68434	GARY TACKMAN	BUSINESS LUNCH-SEAN NEUMAN	412550	39.86	
07/11	07/18/2011	68435	GENEVA ROCK PRODUCTS	DELIVERED CONCRETE MN WORK	422650	1,624.00	
07/11	07/18/2011	68436	GRAFF PUBLIC RELATIONS LLC	PUBLIC RELATION & MARKETING	47-3000	500.00	
07/11	07/18/2011	68437	GRAINGER	WIRE SPLICES/ZIPTIES	422400	309.44	
07/11	07/18/2011	68438	HACH COMPANY	AMMONIA/PHOSPHORUS TEST KITS	432400	190.95	
07/11	07/18/2011	68439	HAYCOCK PETROLEUM	UNLEADED FUEL	442310	1,331.25	
07/11	07/18/2011	68440	HEWLETT-PACKARD COMPANY	SCADA UPGRADE	907404	11,224.11	
07/11	07/18/2011	68441	HOME DEPOT	SHOVELS	422500	760.25	
07/11	07/18/2011	68442	ID ELECTRIC CO	RAS/WAS WIRE CHECK	432550	1,261.15	
07/11	07/18/2011	68443	IDEXX DISTRIBUTION INC	EC INCUBATOR	432550	6,144.48	
07/11	07/18/2011	68444	INTEGRA TELECOM	PHONE SERVICE	40-2700	790.18	
07/11	07/18/2011	68445	INTERNATIONAL SENSOR	H2S METER CAL GAS	432550	314.04	
07/11	07/18/2011	68446	INTERSTATE BATTERY SYSTEM	EMERGENCY LIGHTS BATTERIES	432550	365.10	
07/11	07/18/2011	68447	JANI-KING OF SALT LAKE	MONTHLY CONTRACT -CLEANING	42-3000	390.00	
07/11	07/18/2011	68448	NATIONWIDE DRAFTING & OFFICE	LASER GLOSS PAPER	402400	152.54	
07/11	07/18/2011	68449	NCL OF WISCONSIN INC	TSS FILTERS	452400	179.35	
07/11	07/18/2011	68450	NICK BROWN	REIMB EXP/JUNE/N BROWN	422300	67.32	
07/11	07/18/2011	68451	NORTHWEST MACHINE INC	WINCH REPAIR	432550	250.00	
07/11	07/18/2011	68452	PARK CITY AUTO PARTS & HARDWA	HEADWORK EX FAN	442550	6.17	
07/11	07/18/2011	68453	PARK CITY MUNICIPAL CORP	2ND QUARTER FRANCHISE FEES	241000	60,845.04	
07/11	07/18/2011	68454	PARK RECORD	NOTICE OF ELECTION, AGENDA	402200	143.39	
07/11	07/18/2011	68455	PARSONS KINGHORN HARRIS	LEGAL JUNE	403300	1,725.95	
07/11	07/18/2011	68456	PRO PIPE	POINT REPAIR & 6 PROTRUDING LATERAL	422650	2,000.00	
07/11	07/18/2011	68457	QWEST	435-649-4577-730B	422717	38.00	
07/11	07/18/2011	68458	REVCO LEASING	COPIER LEASE	402500	329.40	
07/11	07/18/2011	68459	ROTARY CLUB PARK CITY SUNRISE	QUARTERLY FEES & DUES	403600	277.75	
07/11	07/18/2011	68460	SKM INC	PLC PROGRAMMING	432550	27,198.46	
07/11	07/18/2011	68461	SOFTWARE HARDWARE INTERGRATI	SCADA UPGRADE	907404	880.81	
07/11	07/18/2011	68462	SPEEDWAY SERVICES INC	74 PROSPECT-INTERIOR PLUMBING INSPE	428242	66.00	
07/11	07/18/2011	68463	STEVE REGAN CO	WEED KILLER	434400	227.87	
07/11	07/18/2011	68464	SUMMIT WATER DISTRIBUTION	2nd QTR #1204 LOT#O,JR	432700	1,500.31	
07/11	07/18/2011	68465	SWCA ENVIRONMENTAL CONSULTA	ARRA PROJECT	438350	686.83	
07/11	07/18/2011	68466	TESCO WILLIAMSEN	V-36 REPLACE AIR CYLINDER	462000	342.87	
07/11	07/18/2011	68467	THE DATA CENTER	POSTAGE & HANDLING-JUN	402410	3,355.56	
07/11	07/18/2011	68468	UNITED SERVICE & SALES INC	V-37 PLOW MOUNT	747100	1,102.73	
07/11	07/18/2011	68469	WATERS EXCAVATING	CONTRACT TRUCKING SERVICE	422650	127.50	
07/11	07/18/2011	68470	WATSON -MARLOW INC	ALUM PUMPS	432550	11,998.38	
07/11	07/18/2011	68471	WET INC	2ND QTR WET TEST	443000	3,503.00	
07/11	07/18/2011	68472	ALLIANCE ENGINEERING INC	SUMMIT PARK PHASE 2-ENGR SERVICES	428220	13,880.00	
07/11	07/18/2011	68473	BOWEN COLLINS & ASSOCIATES	JEREMY LIFT STATION REHAB-ENG SER	428201	34,610.58	

GL Period	Check Issue Date	Check Number	Payee	Description	GL Account	Amount	Void Manual
07/11	07/18/2011	68474	COP CONSTRUCTION	RETAINAGE	233000	433,699.15	
Grand Totals:						797,858.65	

Report Criteria:

Detail Report

[Report], Check Number = 68348-68352,68354-68356

Check Number	Date	Payee				
68348	06/29/2011	BRUCE EDWARDS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	11STMT6	REFUND CREDIT BALANCE #4213	373730	74.35	74.35	
68349	06/29/2011	DAVID HENRY				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	11STMT6	REFUND CREDIT BALANCE #4124	373730	51.13	51.13	
68350	06/29/2011	FAULKNER DEVELOPMENT GROUP				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	11STMT6	REFUND CREDIT BALANCE #11098	373730	163.80	163.80	
68351	06/29/2011	GEORGIA S LUND				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	11STMT6	REFUND USER #5916, HOME SOLD	373730	160.68	160.68	
68352	06/30/2011	HANK LEWIS				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	11STMT6	REFUND USER FEES ACCT #11290	373730	28.41	28.41	
68354	06/29/2011	MICHAEL STAPLEY				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	11STMT6	REFUND OVERPAYMENT #9436	373730	312.21	312.21	
68355	06/30/2011	SILVER POTATO LLC				
Sequence	Source	Description	GL Account	Amount	Check Amount	
1	11STMT6	REFUND CREDIT BAL #4174	373730	27.45	27.45	
68356	06/29/2011	STEVEN REID				

Sequence	Source	Description	GL Account	Amount	Check Amount
1	11STMT6	REFUND CREDIT BALANCE #68	373730	107.33	107.33
Grand Totals:					925.36

Report Criteria:

Detail Report

[Report].Check Number = 68348-68352,68354-68356



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

2800 HOMESTEAD RD, PARK CITY, UT 84098

WWW.SBWRD.ORG

T 435-649-7993

F 435-649-8040

LINE EXTENSION APPLICATION/AGREEMENT

PROJECT: Olympic Parkway Pedestrian Underpass at SR-224 – Sewer Casing

APPLICANT: Snyderville Basin Special Recreation District

PROJECT LOCATION: Near the intersection of Olympic Park Road and SR-224

NO. OF UNITS, LOTS, ETC.: 0

NO. OF RES: 0 RES

DISCHARGE TO: East Canyon Water Reclamation Facility

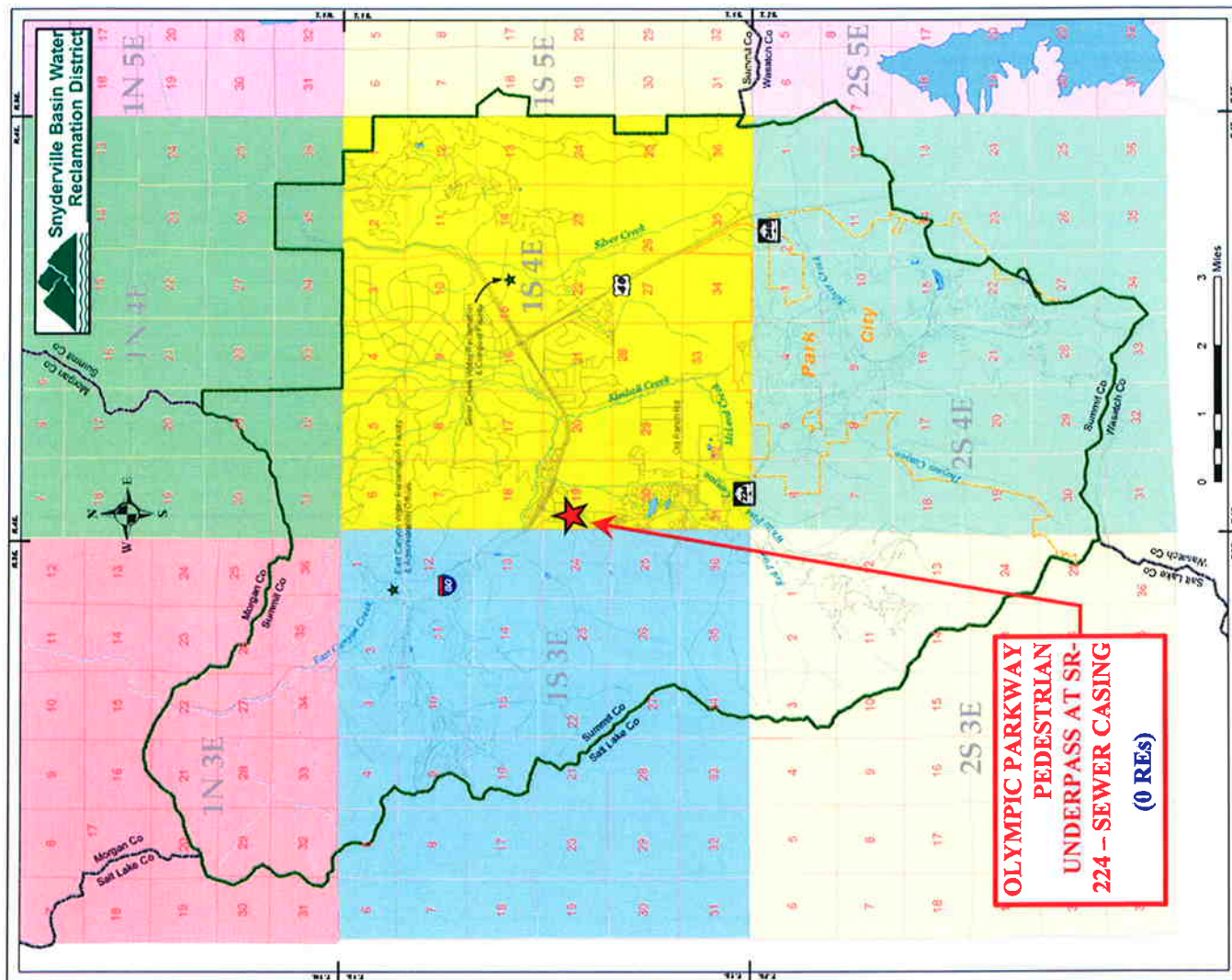
EJECTOR PUMP REQUIRED: No

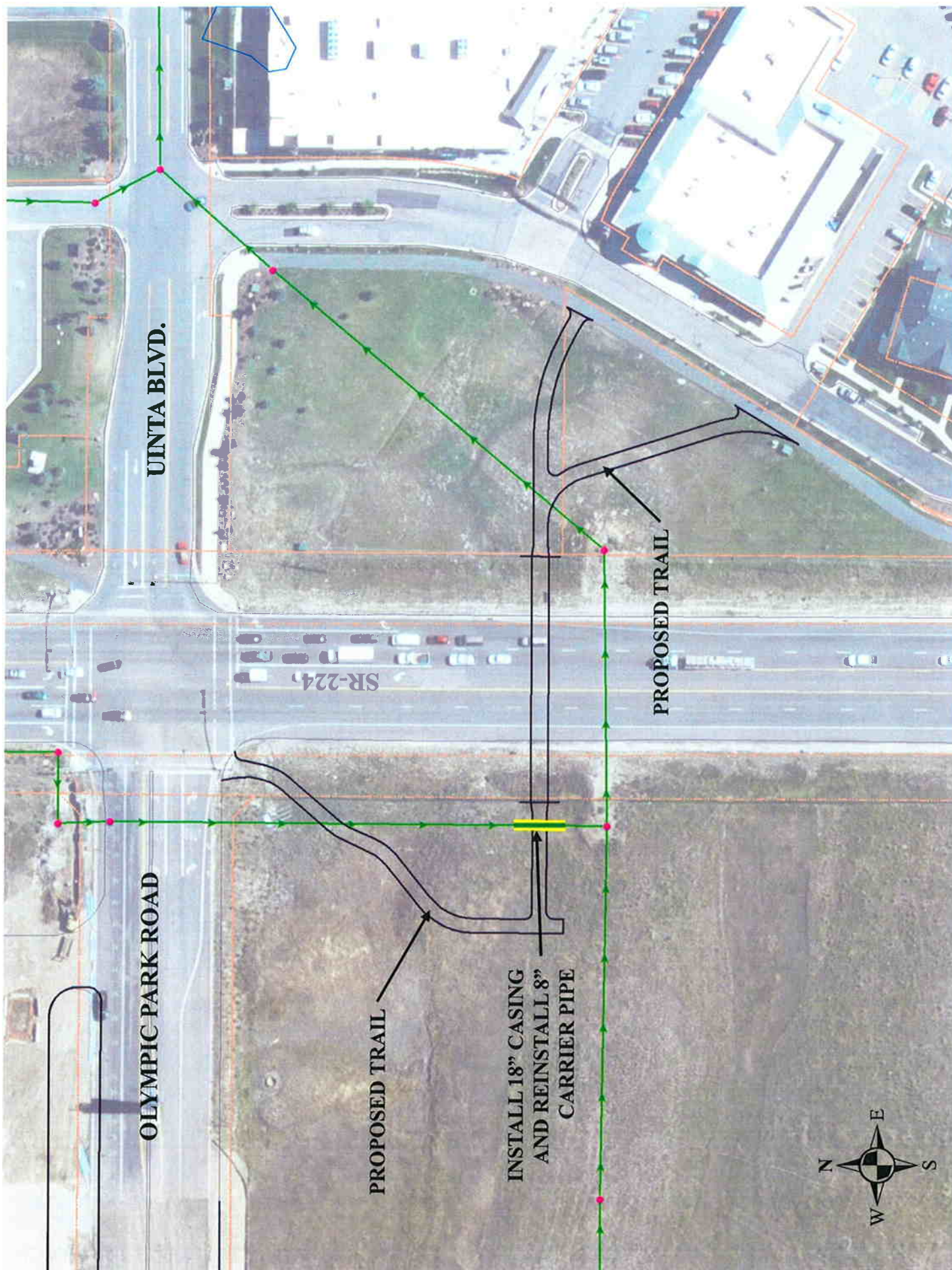
DISTRICT PUMPING REQUIRED: No

OFF-ROAD AGREEMENT: No

REMARKS: Trail access to the proposed pedestrian underpass, which is located south of Olympic Park Road, will significantly reduce the cover over an existing 8" wastewater main line to approximately 2.5'. In order to avoid re-routing the wastewater line and to protect the pipe from being damaged due to the minimal cover, it has been proposed that a 30 foot long 18" steel casing be installed. Insulation will also be installed between the carrier pipe and the casing to provide frost protection.

RECOMMENDATION: Approval





SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT

Balance Sheet
June 30, 2011

Assets

Cash and Investments

111100	Wells Fargo-Checking	513,627.00
111997	Reclassification of Rest Cash	(14,429,296.00)
111998	Long Term Portion of Rest Cash	14,304,296.00
111999	Current Portion of Rest Cash	125,000.00
113100	Petty Cash	100.00
116100	Public Treasurer's Investment	18,680,590.48
117130	Renew & Rplc Reserve-315862	251,836.32
118210	94 Debt Service-315865	53,087.91
118220	94 Debt Service Reserve-315866	250,532.64

Total Cash and Investments 19,749,774.35

Accounts Receivable

131100	User Fees Receivable	131,666.86
131300	Misc Rec-User Fees Bankruptcy	17,893.68
131500	Septage Haulers Receivable	186.52
132100	Deferred Impact Fee Receivable	1,079.20
134000	PC Franchise Fees Receivable	1,580.12
136100	Summit Co Property Taxes	373.64
136200	Summit County Tax Liens	16,150.00
137101	Deposits Receivable - Cafe	1,500.00
137103	NRCS Funds Receivable	55,402.01

Total Accounts Receivable 225,832.03

Other Assets

151100	Inventory-Supplies on Hand	262,199.76
152100	Debt Issuance Costs-94 St Loan	28,197.50
158000	Allow for Bad Debt	(9,000.00)

Total Other Assets 281,397.26

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT

Balance Sheet
June 30, 2011

<u>Property and Equipment</u>		
161100	Land	717,184.50
162040	Administration Building	1,271,711.93
162042	Collections Building	441,917.49
162043	East Canyon Training Building	265,982.65
162143	East Canyon WRF	27,886,251.79
162144	Silver Creek WRF	9,913,314.00
162150	Solids Handling	2,429,392.17
163100	Improvements - 35 year	2,062.97
163110	Improvements - 20 year	900,105.94
163200	Collection System-Park City	316,254.12
163300	Collection System-New	73,354,024.40
164100	Safety Equipment	4,999.63
164110	Heavy Equipment	583,291.33
164140	Administration Equipment	153,490.98
164141	Engineering Equipment	313,083.40
164142	Collection Equipment	463,147.48
164143	Treatment Equipment	793,534.21
164145	Laboratory Equipment	14,584.07
164146	Compost Equipment	5,344.40
171100	Construction In Progress	3,549,928.32
Total Property and Equipment		123,379,605.78
<u>Depreciation</u>		
179000	Accum Dep'n on Depr Assets	(3,344,716.37)
179001	Accum Depn on GASB 34 Assets	(17,015,479.00)
183000	Acc Amort-Issuance Costs 1994	(23,262.99)
Total Depreciation		(20,383,458.36)
Total Assets		123,253,151.06

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Balance Sheet
June 30, 2011

Liabilities and Equity

Liabilities

213100	Accounts Payable	151,523.26
213200	Wages Payable	75,192.72
221700	Accrued Sick Leave	203,345.27
221800	Accrued Vacation	168,376.68
221900	Accrued Comp Time	10,480.00
222000	Misc Employee Deduction	117.20
222110	Medicare Withholding Payable	2,775.46
222200	Federal Withholding Payable	10,533.84
222300	State Withholding Payable	12,292.85
222410	Life Insurance Payable	(1,500.44)
222500	Long Term Disability Payable	(1,759.63)
222510	Short Term Disability	(525.90)
222700	Cafeteria Program	689.43
223100	State Retirement Employee	26,618.45
231000	Cash Deposits in Escrow	150,012.35
232001	Security Deposit - Promontory	15,000.00
233000	Retainage Payable	25,844.22
241000	Park City Franchise Fee	62,425.16
253700	1994 Bonds Payable	625,000.00
Total Liabilities		<u>1,536,440.92</u>

Equity

281100	EPA Contribution	3,470,428.25
281200	Government Contribution	877,403.85
284100	Developers Contribution	21,782,862.30

Unappropriated Balance:

298000	Retained Earnings	94,988,498.49
	Revenue over Expenditures - YTD	<u>597,517.25</u>

Balance - Current Date 95,586,015.74

Total Equity 121,716,710.14

Total Liabilities and Equity 123,253,151.06

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Revenues with Comparison to Budget
For the 6 Months Ending June 30, 2011

<u>Revenue</u>		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
<u>Fees and Permits</u>						
32-3200	Permits, Etc.	300.00	.00	1,100.00	200.00	550.0
Total Fees and Permits		300.00	.00	1,100.00	200.00	550.0
<u>Grants</u>						
33-3852	ARRA Funds - NOR	.00	10,000.00	.00	10,000.00	.0
33-3853	2010 319 Funds - NOR	(3,209.99)	1,167.00	699.84	7,002.00	10.0
33-3855	2011 319 Funds - NOR	.00	37,500.00	.00	225,000.00	.0
Total Grants		(3,209.99)	48,667.00	699.84	242,002.00	.3
<u>Engineering Fees</u>						
34-3421	Subdivision Eng Fees	2,250.00	.00	8,250.00	10,000.00	82.5
34-3520	Septage Disposal Fees	201.00	180.00	914.50	1,080.00	84.7
34-3525	Administrative Fees	940.00	1,900.00	3,987.00	4,940.00	80.7
Total Engineering Fees		3,391.00	2,080.00	13,151.50	16,020.00	82.1
<u>Other Revenue</u>						
36-3540	Promontory Lift Stations	.00	.00	10,149.26	23,250.00	43.7
36-3600	Other Revenues	16,150.00	16,000.00	17,390.00	16,000.00	108.7
36-3610	Interest Income - NOR	4,850.88	5,600.00	29,744.16	36,450.00	81.6
36-3620	Lease Income	400.00	400.00	1,200.00	2,400.00	50.0
36-3640	Gain/Loss-Sale of FA - NOR	12,170.00	.00	12,170.00	12,000.00	101.4
Total Other Revenue		33,570.88	22,000.00	70,653.42	90,100.00	78.4
<u>Utility Revenue</u>						
37-3730	User Fees	640,868.34	639,135.00	3,848,694.42	3,829,935.00	100.5
Total Utility Revenue		640,868.34	639,135.00	3,848,694.42	3,829,935.00	100.5
Total Existing Customer Revenue		674,920.23	711,882.00	3,934,299.18	4,178,257.00	94.2
<u>Impact Fee Res Fund</u>						
39-3610	Interest Income - NOR	6,820.61	7,450.00	39,035.83	43,800.00	89.1
39-3720	Impact Fee-Resident-NOR	63,674.00	109,975.00	216,118.00	285,930.00	75.6
39-3721	Impact Fee-Com-NOR	378.95	47,130.00	50,616.70	122,540.00	41.3
Total Impact Fee Res Fund		70,873.56	164,555.00	305,770.53	452,270.00	67.6
Total Revenue		745,793.79	876,437.00	4,240,069.71	4,630,527.00	91.6

NOR = Non Operating Revenue

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

Expenditures		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
<u>Administration</u>						
40-1000	Board Salaries	1,458.40	1,460.00	8,750.40	8,760.00	99.9
40-1010	Salaries and Wages	30,100.82	30,290.00	174,618.20	175,730.00	99.4
40-1020	Overtime Wages	57.71	175.00	202.90	1,050.00	19.3
40-1300	State Retirement	7,455.04	7,465.00	46,333.77	44,760.00	103.5
40-1305	Medicare	459.15	465.00	2,662.25	2,610.00	102.0
40-1310	Medical and Dental Ins	4,908.31	4,925.00	27,162.39	29,550.00	91.9
40-1320	Disability Insurance	368.92	370.00	2,213.52	2,220.00	99.7
40-1330	Worker's Comp	59.22	60.00	355.32	420.00	84.6
40-1350	Clothing/Uniform Allow	.00	.00	1,561.08	1,500.00	104.1
40-1400	Employee Benefit Fund	84.00	.00	576.76	.00	.0
40-1420	Staff Development & Support	.00	10.00	52.50	150.00	35.0
40-1430	Safety Incentives	.00	50.00	.00	300.00	.0
40-2000	R & M Vehicles	.00	50.00	86.06	300.00	28.7
40-2200	Advertising & Legal Notices	79.22	100.00	451.72	600.00	75.3
40-2300	Travel & Training	1,292.01	2,025.00	2,375.58	2,820.00	84.2
40-2310	Fuel & Oil	165.82	155.00	670.93	930.00	72.1
40-2400	Supplies	369.50	550.00	2,158.64	3,300.00	65.4
40-2410	Postage	4,055.56	3,725.00	24,461.83	24,055.00	101.7
40-2500	Tools and Equipment	329.40	380.00	6,992.17	12,730.00	54.9
40-2550	R & M Equipment	.00	75.00	1,121.56	1,525.00	73.5
40-2600	R & M Grounds	400.80	450.00	1,288.97	3,425.00	37.6
40-2650	R & M Structures	.00	500.00	646.14	1,000.00	64.6
40-2700	Utilities	2,059.96	1,955.00	12,415.67	11,795.00	105.3
40-2800	Public Education	100.00	100.00	2,080.85	4,100.00	50.8
40-3000	Contract Services	5,225.25	6,430.00	20,822.38	22,900.00	90.9
40-3010	Gov't and Public Relations	26.19	300.00	1,228.68	1,600.00	76.8
40-3300	District Legal Fees	1,094.20	1,500.00	14,526.69	9,000.00	161.4
40-3400	Accounting Services	.00	2,500.00	15,000.00	5,000.00	300.0
40-3410	Bond Paying Agent Fees	500.00	500.00	500.00	500.00	100.0
40-3420	Bank Fees	3,421.16	3,250.00	20,849.75	19,500.00	106.9
40-3600	Continuing Education	.00	350.00	9,849.25	10,395.00	94.8
40-4100	Insurance-General	187.43	4,700.00	521.14	4,700.00	11.1
40-4300	Interest	.00	417.00	306.63	2,502.00	12.3
40-4500	Safety Items	35.61	150.00	91.92	900.00	10.2
40-4600	Miscellaneous	.00	50.00	239.73	750.00	32.0
Total Administration		64,293.68	75,482.00	403,175.38	411,377.00	98.0

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

<u>Expenditures</u>		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
<u>Engineering</u>						
41-1010	Salaries and Wages	45,361.82	52,680.00	260,789.70	261,400.00	99.8
41-1020	Overtime Wages	182.26	400.00	389.68	1,300.00	30.0
41-1300	State Retirement	8,657.81	10,055.00	51,578.21	51,500.00	100.2
41-1305	Medicare	660.37	770.00	3,789.22	3,805.00	99.6
41-1310	Medical and Dental Ins	9,795.83	9,820.00	58,649.98	58,920.00	99.5
41-1320	Disability Insurance	540.09	530.00	3,240.54	3,180.00	101.9
41-1330	Worker's Comp	98.67	100.00	592.02	700.00	84.6
41-1350	Clothing/Uniform Allow	.00	10.00	2,342.51	2,410.00	97.2
41-1420	Staff Development & Support	250.00	75.00	250.00	460.00	54.4
41-2000	R & M Vehicles	.00	10.00	408.59	1,985.00	20.6
41-2300	Travel & Training	1,008.09	2,750.00	3,966.09	6,780.00	58.5
41-2310	Fuel & Oil	490.73	400.00	2,016.68	2,100.00	96.0
41-2400	Supplies	678.71	795.00	2,012.73	4,930.00	40.8
41-2500	Tools and Equipment	112.28	3,550.00	7,455.67	17,200.00	43.4
41-2550	R & M Equipment	316.00	225.00	33,341.18	37,595.00	88.7
41-2700	Utilities	154.53	200.00	935.68	1,200.00	78.0
41-3000	Contract Services	.00	1,200.00	3,907.50	7,000.00	55.8
41-3600	Continuing Education	.00	650.00	4,677.57	6,005.00	77.9
41-4500	Safety Items	122.97	150.00	391.07	2,550.00	15.3
Total Engineering		68,430.16	64,370.00	440,734.62	471,020.00	93.6

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

Expenditures		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
Collection System						
42-1010	Salaries and Wages	42,753.88	42,810.00	241,136.63	241,060.00	100.0
42-1020	Overtime Wages	2,831.46	2,000.00	17,544.20	12,000.00	146.2
42-1030	Certification Incentive	.00	.00	500.00	750.00	66.7
42-1300	State Retirement	9,778.88	9,500.00	58,537.00	56,785.00	103.1
42-1305	Medicare	549.92	545.00	3,130.25	3,035.00	103.1
42-1310	Medical and Dental Ins	12,541.28	12,725.00	75,248.53	76,350.00	98.6
42-1320	Disability Insurance	500.70	495.00	3,004.20	2,970.00	101.2
42-1330	Worker's Comp	513.09	515.00	4,173.11	3,605.00	115.8
42-1350	Clothing/Uniform Allow	.00	.00	4,665.69	4,750.00	98.2
42-1420	Staff Development & Support	.00	.00	159.38	50.00	318.8
42-2000	R & M Vehicles	261.66	550.00	4,150.34	6,200.00	66.9
42-2300	Travel & Training	67.32	100.00	2,117.66	3,300.00	64.2
42-2310	Fuel & Oil	2,377.19	1,667.00	10,639.76	10,002.00	106.4
42-2400	Supplies	317.97	260.00	1,545.28	1,560.00	99.1
42-2500	Tools and Equipment	610.30	1,500.00	7,613.94	9,000.00	84.6
42-2550	R & M Equipment	1,142.00	1,200.00	5,545.24	7,200.00	77.0
42-2560	Equipment Rental	267.50	150.00	327.68	150.00	218.5
42-2600	R & M Grounds	92.00	.00	615.17	1,000.00	61.5
42-2650	R & M Structures	12,645.43	5,000.00	16,633.05	12,200.00	136.3
42-2700	Utilities	1,772.39	1,667.00	10,946.69	10,002.00	109.5
42-2711	Jeremy Ranch Pump Station	567.20	500.00	3,385.48	3,550.00	95.4
42-2712	Summit Park PS-5 Matterhorn	32.55	25.00	485.36	525.00	92.5
42-2713	Summit Park PS-42 Matterhorn	12.86	15.00	378.36	475.00	79.7
42-2714	Parkview Drive PS	15.72	25.00	385.24	525.00	73.4
42-2715	Summit Park PS-685 Matterhorn	36.02	15.00	111.94	90.00	124.4
42-2716	Summit Park PS-470 Matterhorn	10.53	10.00	67.12	60.00	111.9
42-2717	Spring Creek Plaza Pump Stn	780.95	200.00	2,518.18	2,000.00	125.9
42-2718	Promontory Lift Station #1	309.73	350.00	3,468.05	4,000.00	86.7
42-2719	Promontory Lift Station #2	351.29	450.00	3,662.64	4,650.00	78.8
42-2720	Promontory Lift Station #3	355.62	500.00	4,898.53	4,750.00	103.1
42-2721	Promontory Lift Station #4	501.52	650.00	4,897.34	5,500.00	89.0
42-2722	Promontory Lift Station #5	1,116.21	500.00	4,971.54	4,600.00	108.1
42-2790	Trunkline Support Facility	237.71	500.00	2,694.87	3,000.00	89.8
42-2900	Blue Stakes	695.89	700.00	2,150.04	2,700.00	79.6
42-3000	Contract Services	4,034.22	500.00	11,960.56	12,300.00	97.2
42-3600	Continuing Education	.00	100.00	2,167.00	1,700.00	127.5
42-4500	Safety Items	1,443.86	500.00	3,209.30	3,000.00	107.0
42-4600	Miscellaneous	.00	25.00	67.20	150.00	44.8
Total Collection System Operating		99,524.85	86,249.00	519,712.55	515,544.00	100.8
42-8201	Jeremy Ranch Pump Stn Rehab	471,393.71	200,000.00	565,482.77	270,000.00	209.4
42-8220	Summit Park Reconstruction	.00	15,000.00	14,765.00	50,000.00	29.5
42-8223	Bonanza Drive Reconstruction	.00	5,000.00	.00	5,000.00	.0
42-8234	Annual System Renew Fnd	.00	25,000.00	.00	60,000.00	.0
42-8242	Prospect Ave	10,118.00	.00	10,318.00	.00	.0
42-8249	Swede Alley	.00	10,000.00	.00	20,000.00	.0
Total Collection System Infrastructure		481,511.71	255,000.00	590,565.77	405,000.00	145.8
Total Collection System		581,036.56	341,249.00	1,110,278.32	920,544.00	120.6

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

Expenditures		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
Treatment - East Canyon						
43-1010	Salaries and Wages	22,876.43	28,885.00	166,275.93	166,185.00	100.1
43-1020	Overtime Wages	1,098.76	1,300.00	10,593.23	7,800.00	135.8
43-1030	Certification Incentive	.00	.00	500.00	250.00	200.0
43-1300	State Retirement	4,922.18	5,755.00	36,818.46	35,220.00	104.5
43-1305	Medicare	346.42	365.00	2,074.98	2,100.00	98.8
43-1310	Medical and Dental Ins	6,842.07	8,440.00	46,834.94	50,640.00	92.5
43-1320	Disability Insurance	273.31	355.00	1,965.15	2,130.00	92.3
43-1330	Worker's Comp	552.56	555.00	2,762.80	3,885.00	71.1
43-1350	Clothing/Uniform Allow	150.66	.00	2,922.45	1,500.00	194.8
43-1420	Staff Development & Support	50.00	50.00	329.18	550.00	59.9
43-2000	R & M Vehicles	.00	40.00	321.01	240.00	133.8
43-2300	Travel & Training	47.56	200.00	1,674.85	1,700.00	98.5
43-2310	Fuel & Oil	671.31	2,000.00	3,608.83	4,900.00	73.7
43-2400	Supplies	1,087.54	600.00	5,960.89	3,600.00	165.6
43-2500	Tools and Equipment	84.70	.00	3,001.08	.00	.0
43-2550	R & M Equipment	30,856.70	12,000.00	73,240.04	27,000.00	271.3
43-2560	Equipment Rental	.00	.00	1,443.84	40.00	3609.6
43-2600	R & M Grounds	341.00	500.00	1,847.30	3,600.00	51.3
43-2650	R & M Structures	315.00	300.00	1,855.86	1,800.00	103.1
43-2700	Utilities	20,037.44	20,000.00	138,095.29	124,000.00	111.4
43-3000	Contract Services	2,138.69	1,800.00	14,568.59	10,800.00	134.9
43-3600	Continuing Education	47.00	200.00	822.83	1,800.00	45.7
43-4400	Chemicals	58.47	6,750.00	24,275.43	40,500.00	59.9
43-4500	Safety Items	657.08	750.00	1,159.55	4,500.00	25.8
43-4600	Miscellaneous	.00	5.00	.00	30.00	.0
Total Treatment - East Canyon Operating		93,454.88	90,850.00	542,952.51	494,770.00	109.7
43-8349	NRCS Funds	.00	.00	23,542.00	.00	.0
43-8350	ARRA Expenditures	(1,068.42)	10,000.00	4,054.25	10,000.00	40.5
43-8351	2010 319 Expenditures	1,755.25	1,167.00	5,665.08	7,002.00	80.9
43-8355	2011 319 Funds - NOR	424.50	37,500.00	424.50	225,000.00	.2
43-8360	Electrical Project ECWRF	1,012.50	.00	1,012.50	.00	.0
Total Treatment - East Canyon Infrastructure		2,123.83	48,667.00	34,698.33	242,002.00	14.3
Total Treatment - East Canyon		95,578.71	139,517.00	577,650.84	736,772.00	78.4

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

Expenditures		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
Treatment - Silver Creek						
44-1010	Salaries and Wages	20,864.28	21,105.00	121,431.36	122,850.00	98.9
44-1020	Overtime Wages	491.52	500.00	3,481.77	3,000.00	116.1
44-1030	Certification Incentive	.00	.00	.00	250.00	.0
44-1300	State Retirement	4,571.23	4,305.00	28,186.04	26,325.00	107.1
44-1305	Medicare	231.81	250.00	1,378.88	1,445.00	95.4
44-1310	Medical and Dental Ins	5,241.71	5,545.00	31,560.24	33,270.00	94.9
44-1320	Disability Insurance	255.42	255.00	1,547.59	1,530.00	101.2
44-1330	Worker's Comp	434.15	435.00	2,604.90	3,045.00	85.6
44-1350	Clothing/Uniform Allow	.00	.00	2,191.09	1,500.00	146.1
44-1420	Staff Development & Support	.00	250.00	279.19	375.00	74.5
44-2000	R & M Vehicles	.00	40.00	715.57	240.00	298.2
44-2300	Travel & Training	47.55	100.00	756.49	1,200.00	63.0
44-2310	Fuel & Oil	665.62	125.00	2,176.29	2,500.00	87.1
44-2400	Supplies	1,163.72	200.00	3,464.56	1,800.00	192.5
44-2500	Tools and Equipment	84.70	200.00	2,883.93	1,200.00	240.3
44-2550	R & M Equipment	32.49	1,250.00	7,115.78	5,500.00	129.4
44-2560	Equipment Rental	.00	50.00	.00	50.00	.0
44-2600	R & M Grounds	.00	100.00	110.00	300.00	36.7
44-2650	R & M Structures	.00	50.00	11.47	300.00	3.8
44-2700	Utilities	11,373.39	10,000.00	81,711.11	67,000.00	122.0
44-3000	Contract Services	2,322.10	1,500.00	15,745.02	8,500.00	185.2
44-3600	Continuing Education	57.00	200.00	882.83	1,300.00	67.9
44-4400	Chemicals	.00	20.00	567.00	120.00	472.5
44-4500	Safety Items	657.08	500.00	1,100.93	3,700.00	29.8
Total Treatment - Silver Creek		48,493.77	46,980.00	309,902.04	287,300.00	107.9

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

<u>Expenditures</u>		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
<u>Laboratory</u>						
45-1010	Salaries and Wages	7,027.92	7,075.00	43,428.41	43,185.00	100.6
45-1020	Overtime Wages	.00	10.00	.00	60.00	.0
45-1300	State Retirement	2,215.34	2,090.00	13,846.20	12,990.00	106.6
45-1305	Medicare	101.91	105.00	629.78	625.00	100.8
45-1310	Medical and Dental Ins	545.52	590.00	3,273.12	3,540.00	92.5
45-1320	Disability Insurance	88.44	90.00	530.64	540.00	98.3
45-1330	Worker's Comp	118.40	120.00	710.40	840.00	84.6
45-1350	Clothing/Uniform Allow	.00	.00	300.22	300.00	100.1
45-1420	Staff Development & Support	.00	75.00	26.00	125.00	20.8
45-2300	Travel & Training	.00	20.00	.00	380.00	.0
45-2400	Supplies	287.57	400.00	2,728.25	2,400.00	113.7
45-2500	Tools and Equipment	.00	.00	712.90	4,000.00	17.8
45-2550	R & M Equipment	.00	80.00	.00	480.00	.0
45-2700	Utilities	5.39	20.00	57.98	120.00	48.3
45-3000	Contract Services	546.00	800.00	6,085.06	4,800.00	126.8
45-3600	Continuing Education	.00	50.00	57.00	450.00	12.7
45-4500	Safety Items	.00	60.00	.00	360.00	.0
45-4600	Miscellaneous	.00	5.00	.00	30.00	.0
Total Laboratory		10,936.49	11,590.00	72,385.96	75,225.00	96.2

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

<u>Expenditures</u>		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
<u>Solids Management</u>						
46-1010	Salaries and Wages	9,872.85	9,860.00	58,560.00	58,585.00	100.0
46-1020	Overtime Wages	.00	.00	14.42	.00	.0
46-1030	Certification Incentive	.00	.00	.00	100.00	.0
46-1300	State Retirement	2,919.40	2,850.00	17,809.07	17,610.00	101.1
46-1305	Medicare	143.16	145.00	853.70	860.00	99.3
46-1310	Medical and Dental Ins	1,766.40	1,805.00	10,484.76	10,830.00	96.8
46-1320	Disability Insurance	118.16	120.00	694.88	720.00	96.5
46-1330	Worker's Comp	157.86	160.00	947.17	1,120.00	84.6
46-1350	Clothing/Uniform Allow	.00	.00	915.43	600.00	152.6
46-1420	Staff Development & Support	.00	5.00	26.00	30.00	86.7
46-2000	R & M Vehicles	342.87	600.00	6,778.19	3,600.00	188.3
46-2300	Travel & Training	.00	.00	436.07	200.00	218.0
46-2310	Fuel & Oil	.00	1,800.00	13,816.46	10,800.00	127.9
46-2400	Supplies	.00	50.00	304.10	300.00	101.4
46-2500	Tools and Equipment	.00	20.00	.00	380.00	.0
46-2550	R & M Equipment	352.56	3,000.00	870.42	5,000.00	17.4
46-2650	R & M Structures	.00	50.00	355.03	300.00	118.3
46-2700	Utilities	1,598.81	1,000.00	12,447.15	15,000.00	83.0
46-3000	Contract Services	47.00	20.00	47.00	120.00	39.2
46-3600	Continuing Education	.00	.00	543.34	300.00	181.1
46-4400	Chemicals	.00	2,600.00	17,222.88	19,600.00	87.9
46-4410	Tipping Fees	7,460.62	14,000.00	71,642.06	78,000.00	91.9
46-4500	Safety Items	.00	50.00	.00	300.00	.0
Total Solids Management Operating		24,779.69	38,135.00	214,768.13	224,355.00	95.7
Total Solids Management Infrastructure		.00	.00	.00	.00	.0
Total Solids Management		24,779.69	38,135.00	214,768.13	224,355.00	95.7

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

<u>Expenditures</u>		<u>Month Actual</u>	<u>Month Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Pcnt</u>
<u>Pretreatment</u>						
47-1010	Salaries and Wages	5,155.48	5,185.00	33,057.79	30,310.00	109.1
47-1020	Overtime Wages	184.83	10.00	290.45	60.00	484.1
47-1300	State Retirement	1,033.42	1,000.00	6,819.00	6,160.00	110.7
47-1305	Medicare	77.43	75.00	489.84	445.00	110.1
47-1310	Medical and Dental Ins	1,453.42	1,460.00	8,665.54	8,760.00	98.9
47-1320	Disability Insurance	61.86	70.00	369.18	420.00	87.9
47-1330	Worker's Comp	39.47	40.00	236.82	280.00	84.6
47-1350	Clothing/Uniform Allow	.00	.00	450.22	300.00	150.1
47-1420	Staff Development & Support	.00	5.00	25.90	30.00	86.3
47-2000	R & M Vehicles	.00	300.00	100.58	450.00	22.4
47-2300	Travel & Training	.00	.00	624.62	1,000.00	62.5
47-2310	Fuel & Oil	.00	100.00	339.07	600.00	56.5
47-2400	Supplies	.00	50.00	111.97	300.00	37.3
47-2500	Tools and Equipment	.00	50.00	3,997.98	3,900.00	102.5
47-2700	Utilities	32.76	40.00	514.03	420.00	122.4
47-3000	Contract Services	100.00	200.00	2,223.00	1,200.00	185.3
47-3321	Testing Fees	152.00	200.00	1,112.00	1,200.00	92.7
47-3330	Haz Mat Program	.00	.00	5,000.00	5,000.00	100.0
47-3600	Continuing Education	.00	20.00	475.00	500.00	95.0
47-4500	Safety Items	.00	30.00	70.00	180.00	38.9
47-4600	Miscellaneous	.00	2.00	.00	12.00	.0
Total Pretreatment		8,290.67	8,837.00	64,972.99	61,527.00	105.6
Total O & M Expenditures		901,839.73	746,160.00	3,193,868.28	3,188,120.00	100.2

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

Expenditures

		<u>Month Actual</u>	<u>Month Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Pcnt</u>
	<u>Debt Service</u>					
60-6007	1994 State Loan Principal	.00	.00	125,000.00	125,000.00	100.0
	Total Debt Service	.00	.00	125,000.00	125,000.00	100.0
	Total Debt Service Expenditures	.00	.00	125,000.00	125,000.00	100.0

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

<u>Expenditures</u>		<u>Month Actual</u>	<u>Month Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Pcnt</u>
<u>Administration</u>						
70-7100	Natural Hazard Mitigation Plan	.00	.00	.00	180,000.00	.0
70-7305	Communications Upgrade	.00	30,000.00	.00	30,000.00	.0
Total Administration		.00	30,000.00	.00	210,000.00	.0
<u>Engineering</u>						
71-7100	Pickup Truck	31.02	.00	31.02	30,000.00	.1
71-7102	Flow Monitoring	.00	.00	24,016.92	24,000.00	100.1
Total Engineering		31.02	.00	24,047.94	54,000.00	44.5
<u>Collection System</u>						
72-7100	Crew Truck	13,938.48	.00	53,901.19	50,000.00	107.8
Total Collection System		13,938.48	.00	53,901.19	50,000.00	107.8
<u>East Canyon</u>						
73-7100	Pickup Truck	.00	.00	27,364.48	28,000.00	97.7
Total East Canyon		.00	.00	27,364.48	28,000.00	97.7
<u>Silver Creek</u>						
74-7100	Pickup Truck	1,102.73	.00	29,248.64	28,000.00	104.5
74-7427	DR-5000	.00	.00	4,825.45	8,500.00	56.8
Total Silver Creek		1,102.73	.00	34,074.09	36,500.00	93.4
<u>Laboratory</u>						
75-7427	DR-5000	.00	.00	.00	8,500.00	.0
75-7505	Glassware Washer	.00	.00	.00	9,000.00	.0
Total Laboratory		.00	.00	.00	17,500.00	.0
Total Capital Expenditures		15,072.23	30,000.00	139,387.70	396,000.00	35.2
Total U F Const Expenditures		.00	.00	.00	.00	.0

SNYDERVILLE BASIN
WATER RECLAMATION DISTRICT
Expenditures with Comparison to Budget
For the 6 Months Ending June 30, 2011

<u>Expenditures</u>		Month Actual	Month Budget	YTD Actual	YTD Budget	Pcnt
<u>Impact Fee Expenditures</u>						
90-4300	Interest	.00	250.00	2,007.19	1,500.00	133.8
90-7404	SCADA Upgrade	40,356.47	30,000.00	48,136.47	30,000.00	160.5
90-8201	Collection Building Expansion	.00	.00	60,794.04	.00	.0
90-8308	ECWRF Exp Project	8,600.00	.00	40,585.00	.00	.0
90-8408	SCWRF Exp Project	2,200.00	.00	19,185.00	.00	.0
90-8756	Stream Augmentation Study	.00	.00	14,053.78	.00	.0
90-9110	Impact Fee Analysis	.00	417.00	.00	2,502.00	.0
Total Impact Fees		51,156.47	30,667.00	184,761.48	34,002.00	543.4
Total Expenditures		968,068.43	806,827.00	3,643,017.46	3,743,122.00	97.3
Net Revenue Over Expenditures		(222,274.64)	69,610.00	597,052.25	887,405.00	67.3



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

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2011 IMPACT FEE REVENUE

MONTH	IMPACT FEES			IMPACT FEES		TOTAL SOLD RE'S	TOTAL REVENUE
	RESIDENTIAL/CONDO			COMMERCIAL/INDUSTIRIAL			
	UINTS	RE'S **	REVENUE	RE'S	REVENUE		
JAN	2.0	2.7	\$ 14,456	1.9	\$ 12,873	4.6	\$ 27,329
FEB	0.0	0.0	0	2.5	16,819	2.5	16,819
MAR	5.0	8.3	53,372	0.2	1,897	8.6	55,269
APR	4.0	4.0	19,940	1.8	18,270	5.8	38,210
MAY	6.0	9.7	64,676	0.0	379	9.7	65,055
JUN	6.0	9.7	63,674	0.0	379	9.7	64,053
JUL						0.0	0
AUG						0.0	0
SEP						0.0	0
OCT						0.0	0
NOV						0.0	0
DEC						0.0	0
YTD	23.0	34.4	\$ 216,118	6.5	\$ 50,617	40.8	\$ 266,735

**120 Projected RE's
for 2011**

* May include additional fees collected from prior construction years including commercial adjustments

** Starting in 2001, residential impact fees were measured in actual RE's sold instead of units, which were measured as one (1) in prior years

Current year and prior years refunds have been included in this report.

Fund Reserves Policy

Snyderville Basin Water Reclamation District

Board Approval: xxxx, 2011

It is the policy of the Board of Trustees of Snyderville Basin Water Reclamation District:

INTENT

The District's Reserves are intended to be used as a risk-management and solvency tool that is designed to grow with the risks and exposure of the Snyderville Basin Water Reclamation District (the "District") and allow the District to have cash on hand in the event of an unbudgeted demand for cash. The following guidelines are intended to provide the District with a strong reserve policy to maintain the District's strong financial position through the maintenance of funds to handle cost overruns in the annual operations and maintenance expenses, ongoing and major capital repair and replacement and by maintaining cash to cover immediate cash needs resulting from emergencies or for unforeseen costs. This strength in the District's financial position will help to maintain strong bond ratings and lower costs of borrowing and lower costs to the ratepayers.

PURPOSE OF FUND BALANCES POLICY

The District, in order to insure fiscal integrity, maintain a high credit rating and provide for adequate planning, will target the maintenance of certain fund balances as discussed below.

LIMITATION TO TOTAL OF FUND BALANCES

Regardless of the target fund balance amounts set forth in this policy, the total of the fund balance outlined herein (exclusive of any bond proceeds or designated reserves) shall not exceed the limitation found in 17B-1-612.

RECOMMENDED FUNDS AND TARGET BALANCES

Operations & Maintenance Reserves - Operations & Maintenance reserve's amount are established to offset normal fluctuations in revenues collected or annual operations and maintenance expenses. It is recommended that for the initial year of 2012, this fund be set to hold the equivalent of an annual average of 200 days operational and maintenance expenses. The target fund balance for 2014 and beyond shall be the equivalent of an annual average of 365 days operational and maintenance expenses. Actual reserve fund balance will be calculated by adding cash on hand at the end of the year plus all non-expensed capital projects (expenditures). It is recommended that these reserves be invested in highly-liquid instruments such as the Utah Treasurer's Investment Fund ("UTIF") or other investments that comply with the Utah Money Management Act.

Self-Insurance/Contingency Reserves - The Self-Insurance/Contingency Reserves, intended to offset costs or delay in insurance payments resulting from an unforeseen major catastrophe or legal action, should maintain unrestricted fund balances at a level that will provide sufficient funds to protect the District against significant unforeseen costs not covered by any other reserves maintained by the District. A contingency reserve has been “built into” the target Operations & Maintenance fund reserves.

Capital Project Fund Reserves - Capital Project Fund Reserves are funded from accumulated retained earnings and restricted developer impact fees (Impact Fee Fund) and are held to hedge against any unforeseen construction cost change orders or overruns associated with capital (expansion) projects. Their collection and use are restricted under Utah state law. The balances maintained should be directly proportionate to the annual average capital costs to be undertaken in the following three years. The balances held in this reserve will likely be the most volatile of the reserve funds as the amount of construction budgeted and planned for each year may vary significantly. It is recommended that a minimum balance of 15% of the total of the following three years of anticipated capital expenditures be held at any given time to provide a minimum level of coverage. Impact Fee Fund Reserves are most appropriately held in instruments that are somewhat liquid but seek a slightly higher yield. These instruments can include those listed for the O&M Reserves, but can include longer term maturities, so long as the final maturity of any investment does not exceed the projected potential use of the fund balance.

Debt Service Reserves - Debt Service Reserves are those funds that relate to the District’s outstanding bonded indebtedness. The proceeds from these bonds have been used to fund the construction cost of the District’s water reclamation facilities. These funds are accumulated in a debt service related fund or account from which regular principal and interest payments are paid and contractually required reserve trust funds held for the benefit of bond insurers and bondholders.

Other Funds Named by Agreement – The District may, from time to time, enter into agreements which require that the District to maintain certain agreement-specific reserve funds. To the extent that such may be required in the future, the District's staff shall make recommendations to the District's Board of Trustees as to the implementation and accounting of those funds. The District may be required to maintain other, less significant, reserves under future contracts with other entities. At this time, these are insignificant and will not affect the policies discussed herein.

Interest Rate Stabilization Fund – The District's Board of Trustees reserves the right to create an interest rate stabilization fund as a means of mitigating variable interest rate risk.

Capital Financing and Debt Management Policy

Snyderville Basin Water Reclamation District

Board Approval: xxxx, 2011

It is the policy of the Board of Trustees of Snyderville Basin Water Reclamation District:

PURPOSE

The District will only use debt financing to purchase or build capital assets that cannot be acquired from either current revenues or renewal funds (in accordance with fund reserve policies) and to fund capital improvements and additions; it will not be used for operating and maintenance costs.

Lease / Purchase agreements for the purchase of vehicles, equipment and other capital assets shall generally be avoided, particularly if smaller quantities of the asset can be purchased on a pay-as-you-go basis.

CRITERIA

The District will use the following criteria to evaluate pay-as-you-go versus pay-as-you-use or long-term financing in funding capital improvements.

Factors Favoring Pay-As-You-Go Financing (not using debt)

- Adequate funds are available in the renewal and / or capital funds.
- Adding debt would adversely affect the District's cash flow position or operating flexibility.
- Market conditions are unstable or present difficulties in funding.
- Inability to meet additional bond tests.

Factors Favoring Pay-As-You-Use Financing (using debt)

- Asset life is equal to or greater than the term of the financing. Asset will be paid for as it is used, hence “pay-as-you-use” financing.
- Revenues available for debt service are sufficient and reliable so that long-term financings can be sold at favorable interest rates.
- The project is mandated by state or federal requirements, and financial resources are insufficient or unavailable.
- The project is immediately required to meet District needs and current resources are insufficient or unavailable.

TYPES OF DEBT

The District may use a combination of fixed, commercial paper, bank loans, state loans or any other type of debt allowable by law.

Each debt issuance should be evaluated on an individual basis within the framework of the District’s long-term financial plan when determining the type of debt to issue.

Interest-only debt may be used but once the project is completed a sinking fund shall be established to ensure full payment of the principal and interest on the debt over no more than 25 years or the life of the asset, whichever is less.

PROFESSIONAL SERVICES

A variety of specialized service providers will be used to provide professional assistance with the determination of the type of financial obligation to use as well as the process of issuing securities. These will include but are not limited to:

- **Financial Advisor** - The Financial Advisor (Advisor) is a consultant who advises the District (issuer) on matters pertinent to the issue, such as structure, timing, marketing, fairness of pricing, terms and bond ratings. The Advisor is precluded from serving as underwriter and acquiring the District’s securities directly or indirectly.
- **Underwriter** - A dealer which purchases a new issue of municipal securities for resale. The underwriter may acquire the securities either by negotiation with the issuer or by award on the basis of competitive bidding.
- **Bond Counsel** - An attorney retained by the issuer to give a legal opinion that the issuer is authorized to issue proposed securities, the issuer has met all legal requirements necessary for issuance, and interest on the proposed securities will be exempt from taxation. Typically, bond counsel may prepare, or review and advise the issuer regarding authorizing resolutions or ordinances, trust indentures, official statements, validation proceedings and litigation.
- **Trustee** - A financial institution with trust powers which acts in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

DEBT MANAGEMENT

- The District will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The District will use credit enhancements such as bond insurance or letters of credit when necessary or cost-effectiveness.
- The District will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations and continuing disclosure requirements.
- District staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refinancing outstanding obligations.

DEBT CAPACITY

The District will set user rates at levels needed to fully cover operations, maintenance and administration and to meet debt coverage covenants.

Appropriate reserve levels shall be established by the Board to minimize impacts to ratepayers when impact fees are insufficient to pay for expansion-related debt.

CREDIT RATING

The District shall take timely and appropriate actions, when needed, to earn a credit rating at investment grade levels with a goal of achieving and then maintaining a very strong creditworthiness / very strong capacity to meet financial commitments.

Tax Lien History

Year	\$ Amount of Tax Liens (including fee)	# of Accounts Liened	% of Total Accounts	Increase (decrease) in customers liened over prior year	Total Number of Accounts
1997	46,645.57	102	1.5%		6,707
1998	49,231.89	134	1.9%	0.4%	7,057
1999	62,240.93	150	2.0%	0.1%	7,631
2000	89,127.46	221	2.8%	0.8%	8,029
2001	74,392.83	172	2.1%	-0.7%	8,319
2002	83,239.42	228	2.6%	0.5%	8,742
2003	102,249.14	239	2.7%	0.0%	9,015
2004	95,089.45	263	2.8%	0.1%	9,454
2005	63,641.82	163	1.7%	-1.1%	9,868
2006	65,718.29	162	1.6%	-0.1%	10,246
2007	120,416.59	358	3.4%	1.8%	10,535
2008	109,258.70	246	2.3%	-1.1%	10,815
2009	158,278.58	347	3.2%	0.9%	10,871
2010	140,221.52	308	2.8%	-0.4%	10,972
2011	126,461.13	322	2.9%	0.1%	11,075